

SUMMERADE MENTOR CHECKLIST

BEFORE camp starts:

- Make contact with parent(s) of your assigned camper(s) to review your campers special needs.
- RSVP and Attend scheduled mentor training on either:
 - Saturday, June 10th - 10pm-12pm
 - or
 - Thursday, June 15th - 7pm-9pm

(If questions about training, please contact
Becky Bjursten at becky.bjursten@gmail.com
415-717-7788)

Training Location - Social Learning Works - 500 Tamal Plaza Ste 529, Corte Madera, CA 94925
- Refer to “Questions for Teen Mentors to Ask Parents” for ideas. Determine parent’s expectations regarding their child’s camp experience. Make sure you get name, LOCATION and hours of camp that you will be attending as well as camp contact person.
- Arrange day/time to meet your camper and their family. Meet at their home, nearby park, ice cream shop or at the camp, perhaps during non-camp hours (if available) to see where you will be spending the week together. Make sure you know how to reach parent(s) during camp day if needed.
- **Call assigned camp** to introduce yourself to camp director, participate in camp orientation/training, and request any required paperwork or if additional background check. Most camps require mentors to fill out a camp registration form with waiver information to protect themselves. You may need to provide health insurance or other information such as allergies.
- FILL OUT AND RETURN CAMP PAPERWORK promptly before first day of camp.
- Determine if you will need transportation assistance to/from camp. Some camper families are willing to help with transportation, especially to West Marin or Coastal camps. Mentors **MAY NOT** drive campers.

DURING camp week(s):

- **SMILE!!!**
- Make sure to bring own lunch, extra water, swim gear, towels, warm clothing, special shoes, sunscreen etc. based on where you are going to camp!
- Wear your SummerAde name button and bring your camper profile and additional parent provided information as well as special camp toy/book/sticker chart.
- Contact parent after first day of camp either by phone or email (as agreed upon) to provide and get feedback; share stories.
- Keep a journal log each night with reflections and/or questions about how things are going. Please call camper parent or SummerAde staff if you are unsure how to handle a challenging or unsafe situation.

AFTER camp week(s):

- Please complete the TM Evaluation Form found on website at the end of the TM Orientation page.
- Once evaluation form received, we will be able to sign off on your Community Service hours.